

**FORT ERIE PUBLIC LIBRARY  
REGULAR BOARD MEETING  
CENTENNIAL BRANCH BOARDROOM  
MINUTES  
May 16, 2023**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Barb Ruegg	Ken Burden
Nick Dubanow	
Larry Graber	
Linda Hodge	
Gerard McCutcheon (Chair)	
Terry Moore	
Tricia-Lynn Pascia	
STAFF PRESENT	DELEGATIONS
Craig Shufelt, CEO	0

The meeting was brought to order by the Chair at approximately 4:00 p.m.

The Chair acknowledged that the land on which we gather is the traditional territory of the Haudenosaunee and Anishnaabe. This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” wampum agreement. This gathering place is home to many First Nations, Metis and Inuit peoples who continue to live here. This acknowledgement reminds us that our great standard of living is directly related to the resources and friendship of Indigenous people.

**1. APPROVAL OF AGENDA**

**1.1 Approval of Agenda**

**Moved by: Barb Ruegg  
Seconded by: Larry Graber**

That the Agenda of the May 16, 2023 Regular Board Meeting be approved as presented

Carried

**2. DECLARATION OF CONFLICT OF INTEREST**

None.

**3. DELEGATIONS**

Friends of the Library – Ann McLaughlin, former president of the Friends, introduced Susan Jacobs, newly elected president of the Friends of the Library.

**4. CONSENT AGENDA**

**4.1 Approval of Consent Agenda**

**Moved by: Barb Ruegg**  
**Seconded by: Larry Graber**

That the Consent Agenda of the May 16, 2023 Regular Board Meeting be approved as presented.

Carried

**5. BUSINESS ARISING FROM PREVIOUS MEETING**

None.

**6. ACTIVITY REPORT**

**6.1 Library Activity**

**Moved by: Tricia-Lynn Pascia**  
**Seconded by: Linda Hodge**

That the Fort Erie Public Library Board adopts the Library Activity Report of May 16, 2023.

Carried

There was no business arising from the report.

## 7. NEW BUSINESS

### 7.1 Draft Financial Statement

The CEO reported that the Auditor's have provided the Library with the draft financial statements.

## 8. POLICY AND BY-LAWS

None.

## 9. ENQUIRIES BY MEMBERS

Barb Ruegg brought up that the Buffalo Public Library has a form to be completed if a book is being requested to be banned in their system. It was suggested that the CEO contact them to obtain a copy of this form.

## 10. MEETINGS

10.1	Regular Meeting of the Board	Tuesday, June 20, 2023 4:30 p.m. Centennial Boardroom
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## 11. CLOSED SESSION

**Moved by: Barb Ruegg**  
**Seconded by: Tricia-Lynn Pascia**

That the Fort Erie Public Library Board does now enter into Closed Session at approximately 5:15 p.m. to discuss the following:

- Human Resource Matter: Identifiable Individual

Carried

**Moved by: Larry Graber**  
**Seconded by: Tricia-Lynn Pascia**

That the Fort Erie Public Library Board does now rise and reconvene from Closed Session at 5:45 p.m. with no report.

Carried

## 12. ADJOURNMENT

As there was no further business, the Chair of the Board declared the meeting adjourned at approximately 5:56 p.m.

The undersigned have reviewed the unapproved Minutes of the May 16, 2023 Regular Board Meeting.

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Gerard McCutcheon, Chair

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Craig Shufelt, CEO