FORT ERIE PUBLIC LIBRARY REGULAR BOARD MEETING CENTENNIAL BRANCH BOARDROOM MINUTES September 19, 2023

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Maria Brigantino	
Ken Burden	
Joan Christensen	
Dianne Fleming	
Larry Graber, Chair	
Terry Moore	
Tricia-Lynn Pascia	
Barb Ruegg	
STAFF PRESENT	DELEGATIONS
Schelley Hiebert, CEO	0

The meeting was brought to order by the Chair at approximately 4:31 p.m.

1. APPROVAL OF AGENDA

1.1 Approval of Agenda

23-035 Moved by: Ken Burden

Seconded by: Barb Ruegg

That the Agenda of the September 19, 2023 Regular Board Meeting be approved as presented.

Carried

2. DECLARATION OF CONFLICT OF INTEREST

None.

DELEGATIONS 3.

None.

CONSENT AGENDA

4.1 Approval of Minutes: Regular Board Meeting, June 20, 2023

Confirmation of Accounts 4.2 Report # FIN-23-004:

23-036 Moved by: Ken Burden

Seconded by: Barb Ruegg

That Consent Agenda Items 4.1 and 4.2 of the September 19, 2023 Regular Board Meeting be approved as presented.

Carried

5. **BUSINESS ARISING FROM PREVOUS MEETING**

None.

6. **ACTIVITY REPORT**

6.1 Library Activity Report # CEOACT-23-005

23-037 Moved by: Joan Christensen Seconded by: Barb Ruegg

> That the Fort Erie Public Library Board acknowledges the verbal Library Activity Report # CEOACT-23-00, presented by the CEO on September 19, 2023.

> > Carried

As the September 19, 2023 was the first meeting for the newly appointed CEO, Schelley Hiebert, a verbal report was given to Board Members for information purposes.

In response to questions regarding programming at the library, the CEO reported that at the September 12, 2023 Operations Meeting, information that reached the

public was taken out of context. The CEO stated that programming at the Library is not cancelled. In-house programming will continue. Work will begin on conducting a full review of programming expenses for the remainder of this fiscal year.

There was no business arising from the report.

7. **NEW BUSINESS**

None.

8. **POLICY AND BY-LAWS**

None.

ENQUIRIES BY MEMBERS

None.

10. MEETINGS

Regular Meeting of the Board 10.1

Tuesday, October 17, 2023 4:30 p.m. Centennial Boardroom

11. **CLOSED SESSION**

23-038 Moved by: Ken Burden

Seconded by: Tricia-Lynn Pascia

That the Fort Erie Public Library Board does now enter into Closed Session at approximately 5:15 p.m. to discuss the following:

Legal Matter: Identifiable Individual

Carried

23-039 Moved by: Tricia-Lynn Pascia

Seconded by: Barb Ruegg

That the Fort Erie Public Library Board does now rise and reconvene from Closed Session at 5:52 p.m. without report.

Carried

12. ADJOURNMENT

As there was no further business, the Chair of the Board declared the meeting adjourned at approximately 6:00 p.m.

The undersigned have reviewed the unapproved Minutes of the September 19, 2023 Regular Board Meeting.	
Larry Graber, Chair	Schelley Hiebert, CEO